## Rule 53. Masters

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## (b) Order Appointing a Master.

- (1) *Notice*. Before appointing a master, the court must give the parties notice and an opportunity to be heard. Any party may suggest candidates for appointment.
- (2) *Contents*. The appointing order must direct the master to proceed with all reasonable diligence and must state:
  - (A) the master's duties, including any investigation or enforcement duties, and any limits on the master's authority under Rule 53(c);
  - (B) the circumstances, if any, in which the master may communicate ex parte with the court or a party;
  - (C) the nature of the materials to be preserved and filed as the record of the master's activities;
  - (**D**) the time limits, method of filing the record, other procedures, and standards for reviewing the master's orders, findings, and recommendations; and
  - $(\mathbf{E})$  the basis, terms, and procedure for fixing the master's compensation under Rule 53(g).
- (3) *Issuing*. The court may issue the order only after:
  - (A) the master files an affidavit disclosing whether there is any ground for disqualification under 28 U.S.C. § 455; and
  - **(B)** if a ground is disclosed, the parties, with the court's approval, waive the disqualification.
- **(4)** *Amending.* The order may be amended at any time after notice to the parties and an opportunity to be heard.

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